



Revised Vendor Application April 24, 2020

Dear Potential Vendor,

Thank you for your interest in the Mt. Shasta Farmers' Market. We are committed to offering a strong market this year and especially in the face of the Covid-19 pandemic. Opening day is May 18th and we are working diligently to do this safely and efficiently. The community needs fresh food grown and produced locally. We are pleased that markets are deemed "essential services" in the CA Governor's executive orders.

Important note: The Mount Shasta Farmers' Market is now able to include vendors in all categories when the 2020 season opens on Castle Street in downtown Mount Shasta. Farmers, ranchers, food producers and artisans are all invited to send in their application with the \$5 fee. Please do this ASAP so we can plan the market set up. Space is at a premium with distancing requirements.

Many new guidelines related to the Covid-19 pandemic have been put in place to protect the health and safety of customers, vendors and market staff; and the market is being redesigned to ensure that it adheres to social distancing requirements.

MSFM is following the California Department of Public Health's guidelines for farmers' markets as well as guidelines established by Siskiyou County and the City of Mount Shasta (our permit holders).

In light of the COVID-19 pandemic, we are requesting that all vendors agree to the following procedures. If you feel you cannot for any reason, please let us know.

- Staff in booths will wear face masks and gloves at all times
Each booth will have hand sanitizer and disinfectant wipes in their booth and clean tables frequently (JEDI is working to purchase all these items to provide)
- Each booth will have at least two staff -- one to package items and one to handle the payments
- Vendors are encouraged to establish a pre-order system to increase efficiency onsite at the market
- Prepared foods are pre-packaged
- Sampling or product testing is not allowed at the Market
- No eating in public at the market
- Booths will be separated by 12 feet to allow for social distancing
- Booths will be set up with a payment person up front and product behind and

incorporating distancing measures

- Farm Vendors will be encouraged to pre-package produce
- Produce will be covered and protected if not pre-packaged
- Customers will remain 6 feet from the stalls and will not handle any food or produce before purchasing
- Vendors are encouraged to round prices to eliminate coin handling
- Vendors are encouraged to use a payment container for cash exchanges

Completed applications (includes all supporting documents) will be reviewed and you will be informed of your acceptance status to the market. Please return your completed application and backup documentation ASAP to be considered for opening day. You may apply any time during the season, even if you miss opening day.

The season is May 18 through October 12, 2020. We look forward to working with you and, as always, if you have any questions or concerns, please contact us (see below). We will share updates with you regularly in this unprecedented situation. We are committed to opening the market and providing the public safe and nutrient-dense foods especially in these times. Thanks for your interest in our market.

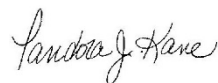
Best,



Steve Gerace
Market Manager
530-515-6057
market.manager@e-jedi.org



Nancy Swift
Executive Director, JEDI
530-926-6670 x102 or 530-859-1726
nswift@e-jedi.org



Paj Kane
Assistant Market Manager
530-926-6670, x103
pkane@e-jedi.org

MT. SHASTA FARMERS' MARKET 2020 APPLICATION PROCESS:

Upon receipt & review of your completed application you will be notified of your acceptance into the market. You must receive an acceptance before showing up at market. Please submit your complete application as soon as possible so we know how market is shaping up this year. ***We need your best contact information to stay in touch easily with you.***

Return the following items to:

Mt Shasta Farmers' Market; JEDI, P.O. Box 1586, Mt. Shasta, CA 96067. You can drop your application and fee in our locked mailbox outside the front office door or mail it in. Our offices are closed to the public at the moment and we are working remotely, but we check the mail regularly.

___ Completed Farmers' Market Application page, & verification form if required (note, an unsigned and/or undated form will be returned to you)

___ Application fee of \$5 payable to "JEDI"

___ An embossed copy of your current "Certified Producer's Certificate." If you are not a producer of agricultural products, complete the "Producers' Verification Form"

___ If you are an organic grower, a current copy of your California "Certificate of Organic Registration" from the California Department of Food and Agriculture.

___ Copy of applicable documents for prepared foods or meats.

___ Food Producers need an approved Temporary Food Facility Permit (OK if this is "Pending") and should have a current Food Handlers Permit

Stall fees are payable onsite on each market day.

Stall fees are:

10' stall is \$23.

15' stall is \$34

20' stall is \$45

Please note that some stalls require you to off-load your vehicle.

The Mount Shasta Farmers' Market start date is scheduled for May 18, 2020. We will keep you posted on the Covid-19 response and how we are affected by it. The ending date will be October 12th but is flexible depending on the weather, product availability, and public health and safety.

Market days are Mondays from 3:30 to 6:00 pm. Vendors are to be in their stalls and setting up by 3:00. Vendors may begin to set up at 2:00, but no selling or bagging is permitted until 3:30. No soft starts will be permitted. This could change if it helps with crowd control this year.

Please be sure you tell us on the application which market days you plan to attend. If you are not starting on opening day, please call or email the market (530-515-6057 or market.manager@e-jedi.org) at least three days prior to your first market to confirm.

PLEASE RETAIN THE MARKET RULES FOR YOUR REFERENCE

MT. SHASTA FARMERS' MARKET 2020 APPLICATION

1. Farm or business name and legal name (if the two are different)

2. Producer's name: _____
3. Mailing address: _____
4. Town, state, & zip code: _____
5. Phone: _____
6. Email: _____
7. Website: _____
8. Facebook: _____ Twitter: _____
9. Do you have an established system for pre-ordering? _____
10. Would you like JEDI to help you create a system for pre-ordering? _____
11. Farm / Business location: _____
12. Approximate distance from Mt Shasta: _____miles
13. How many acres is your farm: _____ acres
14. What percentage of your farm income is derived directly from selling at farmers' markets? _____% Selling at this farmers' market? _____%
15. If you are not a farmer or grower, how does your product/business support Siskiyou County agriculture?

16. What is your expected start date at this market: _____
17. How many total days do you expect to attend? _____
(Note: Attending less than 10 days may result in exclusion from the market or increased stall fees.)
18. Which days are you expecting to attend? _____

19. What size stall would you prefer: 10' ____ 15' ____ 20' ____

20. Are you able to "off-load" at the market? YES ____ NO ____
("off-load" means that you **do not** need your vehicle at the market)

- 21. All products offered for sale at market must have pre-approval by the Market Management Team. (See Rule #1)
- 22. List the products you would like to bring to market; use additional page if needed.
- 23. (If products are the same as those listed on your producers' certificate, state "see producers' certificate.")
- 24. LIST PRODUCTS:

I agree to abide by the rules of the Mt. Shasta Farmers' Market and all applicable Federal, State, and County agricultural and health department regulations. I understand that a failure to comply with these rules and regulations will result in disciplinary action that may include exclusion from the Mt. Shasta Farmers' Market.

SIGNED _____ DATE _____

*Non-growers must also complete
"producer's verification form"
on the following page*

PRODUCER'S VERIFICATION FORM
MT. SHASTA FARMERS' MARKET
(for products not listed in Certified Producer's Certificate)

The market features products that are hand-crafted by the vendor. As such, the market prohibits items that are re-sold or repacked. I verify that the items that I bring to market **are raised or created by myself and not re-sold or repacked.**

Arts and Crafts Producers: I understand that these items are limited to those made by myself with a purpose or theme interactive with agriculture and/or composed of predominately locally grown agricultural products or by-products. I am including with this application a detailed description or photographs of my products.

Prepared foods, Meats, Fish, Eggs, Dried Produce: I understand that I am required to be in compliance with local, state, and/or federal regulations for production of such foods. Foods produced at home must be in compliance with a Class B Cottage Food Operations Certificate. Meat producers must provide a letter from their USDA certified processor stating the products processed and the facility certification number. **I am attaching a copy of current documentation from the relevant agency stating approval for the processed food products or meats that I intend to bring to market.** These agencies may be: County Health Department, State Health Department, CDFA, or a Federal Agency.

I verify that all of the agricultural products I bring to the Mt. Shasta Farmers' Markets are produced by myself at the location stated on the application form.

I understand that I am also required to display a copy of this documentation at my stall during market hours. Further, as it is the intent of the Mt. Shasta Farmers' Market to promote local agriculture, I will seek out ingredients for my prepared foods that are produced by local growers.

The use of GMO ingredients in processed products is strongly discouraged! Vendors at the market should seek out alternatives to genetically modified organisms, i.e. the use of cane sugar rather than beet sugar, or the use of "Non-GMO Project" certified ingredients.

NAME _____

FARM / BUSINESS NAME: _____

SIGNATURE _____

DATE _____

Mt. Shasta Farmers' Market Load List
(to be given to Market Manager on each market day)

Date: _____

Farm name: _____

Approximate Total Sales for Day (give range if you prefer): _____

<u>Item</u>	<u>Unit</u>	<u>Quantity Brought</u>	<u>Quantity sold</u>
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Fruits:

Vegetables:

Flowers or Herbs:

Plant Starts:

Other: